

— Industrialized Buildings Commission —

BULLETIN

To: All Concerned Parties

From: Industrialized Buildings Commission

Date: July 1, 1996

Subject: Monthly Production ReportsCFirst Location Information

It has come to the IBC's attention that manufacturers are not reporting all buildings and/or components that have been IBC labeled within a calendar month. Some units are being reported over nine months after they have been labeled, apparently because the first location information is not known.

IBC Label Control Program Part XVII requires a manufacturer to report all buildings and/or components labeled within a calendar month in its monthly production report. If the first location information for a building is not known, the manufacturer may leave the corresponding first location section blank. However, as soon as this information is known, the manufacturer must report it as an addendum to the current monthly production report.

When submitting the first location information as an addendum, it is only necessary for a manufacturer to identify the applicable IBC label, serial number(s), the date of manufacture, and the first location information. (See attached samples.)

Whenever possible, the first location information should identify the site where the building will be located (such as the address of a developer or builder) rather than the intermediate location.

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MONTHLY PRODUCTION REPORT for

February 1996
 (Month/Year)

Mfr's. Facility Name ABC Industries, Inc. Inspection Agency DIA, Inc.

Facility Location Anytown VA Mfr's. Authorized Representative _____
 City State (Signature)

Note: Mfr. please type or print legibly.

IBC Label Number	Model Designation	Serial Number	Date of Manufacture	Module Number ¹	Use Group ²	FIRST LOCATION INFORMATION		
						Name	City	State
12002564	ABCTS08	ABC009A	2/6/96	1 of 4	R-4	John Doe	Bristol	RI
12002565	ABCTS08	ABC009B	2/6/96	2 of 4	R-4	John Doe	Bristol	RI
12002566	ABCTS08	ABC009C	2/7/96	3 of 4	R-4	John Doe	Bristol	RI
12002567	ABCTS08	ABC009D	2/7/96	4 of 4	R-4	John Doe	Bristol	RI
L 12002568	ABCRA04	ABC010A	2/21/96	1 of 2	R-4			
L 12002569	ABCRA04	ABC010B	2/21/96	2 of 2	R-4			

INDUSTRIALIZED BUILDINGS COMMISSION (IBC)
 505 Huntmar Park Drive, Suite 210
 Herndon, Virginia 22070 (703) 481-2022

¹Module number per total modules in building (i.e., 1 of 4, 2 of 4)
²Occupancy/use group (per the building code)

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MONTHLY PRODUCTION REPORT for

May 1996
 (Month/Year)

Mfr's. Facility Name ABC Industries, Inc. Inspection Agency DIA, Inc.

Facility Location Anytown VA Mfr's. Authorized Representative _____
 City State (Signature)

Note: Mfr. please type or print legibly.

IBC Label Number	Model Designation	Serial Number	Date of Manufacture	Module Number ¹	Use Group ²	FIRST LOCATION INFORMATION		
						Name	City	State
12002583	ABCCC03	ABC012A	5/17/96	1 of 2	R-4	D. Smith	Vernon	NJ
12002584	ABCCC03	ABC012B	5/17/96	2 of 2	R-4	D. Smith	Vernon	NJ
12002585	ABCTS01	ABC013A	5/22/96	1 of 4	R-4	John Doe	Bristol	NJ
12002586	ABCTS01	ABC013B	5/22/96	2 of 4	R-4	John Doe	Bristol	NJ
12002587	ABCTS01	ABC013C	5/23/96	3 of 4	R-4	John Doe	Bristol	NJ
12002588	ABCTS01	ABC013D	5/23/96	4 of 4	R-4	John Doe	Bristol	NJ
ADDENDUM								
L 12002568		ABC010A	2/21/96			A. Johnson	Millville	NJ
L 12002569		ABC010B	2/21/96			A. Johnson	Millville	NJ

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