

— Industrialized Buildings Commission —

Number
97-01

Effective Date: September 1, 1997 **Subject:** Control of Working Drawings

Reference: MRR - Part V, Section 2

ISSUE: The Commission has been informed that manufacturers use working drawings to assure conformance with their approved building system documents. The MRR currently does not address any provisions for controlling these drawings.

INTERP.: If any compliance assurance person elects to use or relies on working drawings to assure conformance with the approved building systems documents, procedures to control all such documents must be established and maintained. The procedures must ensure that:

1. Drawings, including any modifications, are reviewed, approved, and signed or stamped for adequacy by authorized manufacturer personnel prior to issuance.
2. The appropriate drawings are available to all personnel involved in assuring compliance to the building systems documents.
3. Obsolete documents are promptly removed from all points of issue or use.

The manufacturer must maintain such documents in accordance with UAP, Part V, Section 6(B).

The inspection agency shall regularly monitor the manufacturer's document control procedures to verify that the methods described in the compliance assurance manual are being followed.

For the purpose of this interpretation, working drawings mean specific plans, details, and other documentation developed from approved building systems documents. Working drawings include, but are not limited to, floor plans that show actual room sizes and layouts, window and door sizes, columns, framing details, location of electrical outlets, smoke detectors, etc.

FORMAL INTERPRETATION